

SABINE COUNTY HOSPITAL DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES

September 22, 2014

The Sabine County Hospital District Board of Directors met for a Regular Meeting on September 22, 2014 at 5:45 PM in the Sabine County Hospital Board Room 167.

Present

Phil Yocom, President
Earl Willis, VP & Treasurer
Joe McNaughten, Secretary
Mark Pearson, Member at Large
Gary Williams, EMS Administrator
Diane Powell, District Administrator
Mary Dodson, Administrative Assistant

Absent

Dr. Lana Comeaux, Member

Others Present

Diana Taylor, Sabine County Hospital Administrator
Penny Ferguson, Sabine County Reporter
Montez McNaughten, Sabine County Citizen

- I. Mr. Yocom called the meeting to order at 5:45 p.m.
- II. Mr. McNaughten opened the meeting with prayer.
- III. Montez McNaughten, Sabine County Citizen, stated she had to be transferred by ambulance to Nacogdoches. She stated that she received excellent care from both the Hospital Staff as well as the EMS Staff.
- IV. Mr. Yocom asked that item X. from the September 4, 2014 Regular Board Meeting Minutes be changed to reflect the appointment of a committee to meet with county officials. He stated that committee is made up of Mr. Yocom, Mr. Willis, Mr. Williams and Ms. Powell. Mr. Willis moved to accept the minutes with the change. Mr. McNaughten seconded. Mr. Willis moved to accept the financials. Mr. McNaughten seconded. Motion passed.
- V. Ms. Taylor reported the inpatient census days are down 34%, swing bed days are up 21%, ER Visits are up 21%, outpatient visits are up 8%, transfers are up 42%, clinic visits are up 15%. Ms. Taylor reported that SCH preparing for next year's joint Commission

Survey by reviewing all of the JCAHO standards to insure that all standards are being met at all times. Collingsworth General Hospital, Winkler County Hospital and Arbuckle Hospital have all recently undergone CMS unannounced surveys, Areas of particular notice included: Infection Control, cleanliness of the hospitals, Kitchen cleanliness and Sterilizers. SCH participates in a program through Texas A&M for medical staff Peer Review. Random charts are selected each month and submitted to A&M. Other medical providers throughout the state who also participate in the Peer Review program review the start and provide written reports back. The Peer Review reports are reviewed and discussed each month at the Medical Staff meeting. Charts are rated 3 ways: Major Deviation from standard of Care, Minor Deviation from Standard of Care, and No Deviation from Standard of Care. Additionally, CCSI the organization that employs our contracted physicians is charged with the following responsibilities: 1) Credentialing of the providers 2) QA of the providers 3) Peer Review 4) Utilization – length of stay. On any Peer Review reports being submitted in the future, if there are any major deviations, hospitals will be included (1) Responses from the medical staff as to agreement of findings of disagreement (2) Responses from the medical staff member who received the major deviation report. Discussion was held that effective October 1, 2014, PA's can no longer prescribe hydrocodone meds in the clinic. Hydrocodone meds are now being considered a Schedule II medication and can be ordered on a 30 day basis only. They can order Schedule II in the hospital if they have signed off on the Prescriptive Authority agreements and have changed their permissions on their DEA certificates for Schedule II but cannot write send out prescriptions for them in the ER. Possible leasing agreement is being discussed with a hospital in Muleshoe, Texas with Preferred Patient Satisfaction Scores from HealthStream for the second quarter indicates a slight decrease in patient satisfaction scores in a couple of areas-in particular areas still needing improvement include the instruction of the use of medicine for patients and is discharge planning. Both the Toledo Bend Clinics and Sabine Clinic are now being surveyed through HealthStream as well. Diana Taylor attended a seminar on patient satisfaction last week sponsored by Healthstream. Employee Appreciation Day will be held on Friday, September 26th from 11 a.m. until 2 p.m. Both clinics will close temporarily to allow clinic staff to participate. The hospital will furnish a Subway sandwich lunch. Numerous activities are planned for the day including a breakfast to be served to the two night shifts Tuesday and Wednesday nights at midnight as well as the day shifts of Friday morning. The breakfast will be prepared by the Department Directors. Additionally all full-time and part-time employees will be given a small gift as well as being eligible to participate in door prize drawings during the lunch hour. Over 40 community business have donated door prize gifts for the employees as well as 35 outside vendors. A washer tournament will be held during the noon hour on Friday. Several corporate staff will be here arriving on Thursday, September 25th and weather permitting, are planning on being here for the Employee Appreciation Day as well. Billy Dickerson and David Jones will be attending in the Seminar in Galveston for hospitals in how to prepare and prevent an Onsite Shooter as part of Emergency Preparedness. The hospital will be participation in the Senior Nutrition Health Fair to be held in early October with a booth and glucose and cholesterol testing. Plans are underway for flu shot immunizations to be provided at the hospital and both clinics for the public as well as Sabine County EMS employees. The Hospital now has the capability to allow patients to sign up for a patient Portal in which

they can access their patient records through the electronic medical record system. Patients select their own password so patient privacy of their records I completely maintained. The patient portal is initially being rolled out to the inpatient records but will later be expanded to allow the hospital patients access from their own home computers. This only includes medical data and does not include financial data at this time. Mr. Willis moved to except the hospital administrators report. Mr. McNaughten seconded. Motion passed.

VI. No Action Taken.

VII. Mr. Williams stated the Average Response Time for September was 10 minutes and 24 seconds. He stated that he recently took part in the DetRac meeting which was held on September 17, 2014 at CHI St Luke's in Lufkin, TX. During the last three weeks in September Sabine County Ems has responded to 107 call with 19 non-emergent calls and 55 emergency 911 calls. He stated that during September, Sabine County EMS has responded to 58 calls in the Hemphill area and 20 calls in Pineland. Mr. Yocom stated that 36% of the 911 calls were in Pineland. These calls are not hospital related but do included nursing home transfers. Sabine County EMS is currently running a third med unit from Thursday to Sunday. The average is 5.5 calls per day, 39 calls per week, and 156 calls per month. Mr. Williams stated that he is receiving positive comments from as far away as Texas Children's in Houston. Mr. Yocom asked that Mr. Williams start giving previous months reports at the board meetings in order to show the full total. Ms. Powell stated that Emergicon has billed a total of \$494,248.72. This total is from July 15, 2014 up to the current day. She stated that Sabine County EMS had received its Medicare number and would start billing Medicare as soon as possible. She stated that there are some payments that have been received from private insurance, which would be paid to Sabine County EMS from Emergicon. Mr. Pearson asked where the 40% collection rate came from. Ms. Powell stated that number is the national average collection rate. Mr. Willis moved to accept the EMS Administrator report. Mr. Pearson seconded. Motion passed.

VIII. Mr. Yocom stated that the committee offered to bill the county for 40% of the runs at \$150 per run. He stated they did not like this offer. Mr. Yocom stated there is an Attorney General's opinion stating that the Hospital District must bill the inmate first and then can bill the county if the inmate does not pay. The county is ultimately responsible for the bill. Mr. Pearson stated he felt the offer is more than fair, he stated that this is about working together to take care of the citizens of Sabine County. No Action Taken.

IX. Closed Session at 6:32 p.m.

X. Return to open meeting 7:00 p.m.

XI. Mr. Yocom moved to have the Board Attorney to begin researching the construction of an ambulance station. Mr. McNaughten seconded. Motion passed.

- XII. Ms. Taylor stated that the prior contract was irrelevant. She stated that she and Ms. Powell reviewed the contract. Ms. Powell stated that Sabine County EMS would have to pay for indigent care patients, charity care patients, or Burke Center patients. She also stated that Sabine County Hospital would pay for the swing bed patients if insurance or Medicare would not. Ms. Taylor stated that if Sabine County Hospital did not issue a PAN number the hospital would pay for this transfer. Phil moved to accept the contract with Sabine County Hospital. Mr. McNaughten seconded. Motion passed.
- XIII. Ms. Powell stated that the board attorney spoke with Jeremy at Detcom they came to an agreement. Mr. Willis asked if any of the numbers changed, Ms. Powell stated no. Mr. Yocom moved to accept the Detcom contract. Mr. McNaughten seconded. Motion passed.
- XIV. Ms. Powell asked the board if she could hire a grant writer. Mr. McNaughten asked how much money the grant writer would cost. Ms. Powell stated that Sabine County EMS will pay \$500.00 if the grant writer gets the grant if not Sabine County EMS will not pay anything. Mr. Willis moved to allow the District Administrator to hire a grant writer. Mr. McNaughten seconded. Motion passed.
- XV. Mr. Yocom moved to allow Ms. Powell, Mr. Willis and Mr. Yocom to attend the Texas Association of Counties Public Funds Conference November 6-7 in Houston. Mr. Pearson. Seconded. Motion passed.
- XVI. Mr. Yocom moved to allow the board members, Ms. Dodson and Ms. Powell to attend the THA Annual Conference January 22-23 2015 in Austin, TX. Mr. Willis seconded. Motion Passed.
- XVII. Mr. Yocom moved to allow Ms. Dodson and Ms. Powell to attend the Secretary of State Election Conference in Austin December 3-5. Mr. McNaughten seconded. Motion passed.

XVIII. Board Member Comments:

Mr. Yocom: No Comment.
Mr. McNaughten: No Comment
Mr. Willis: No Comment.
Mr. Pearson: No Comment

- XIX. Meeting adjourned at 7:09 p.m.

Phil Yocom, President
Sabine County Hospital District
Board of Directors

Joe McNaughten, Secretary
Sabine County Hospital District
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